



# The Evelyn Alexander **Wildlife Rescue Center,** **Inc.**

---

228 West Montauk Highway \* Hampton Bays, NY \* 11946  
Phone: 631-728-WILD(9453) \* Fax 631-728-2409 \* [www.wildliferescuecenter.org](http://www.wildliferescuecenter.org)

Dear Prospective Volunteer:

Thank you for your interest in helping our wild neighbors! There are many opportunities at the Evelyn Alexander Wildlife Rescue Center (EAWRC) for volunteers to make a significant difference in the lives of the animals we rehabilitate. The EAWRC depends upon volunteers for a wide variety of tasks, each of which is as important as the next. Our rehabilitation animals are reliant upon us for their continued care and, as such, we require a serious commitment from all volunteers. Candidates who cannot make this commitment will not be considered.

Volunteers, with the exception of Rescue/Transport Volunteers, are asked to commit to one (1) three-hour shift per week—on a day of your choosing—for a minimum of three (3) months. Volunteer shifts are daily from 8 am - 11 am, 11 am – 2 pm, 3 pm – 6 pm (5 pm - 8 pm during the summer).

Due to the potential for exposure to various wildlife diseases, volunteers are required to have an active health insurance policy in place by their first volunteer shift.

The following are the different ways you can help the EAWRC.

## **Animal Care Volunteer (must be at least 16 years old)**

- ▲ Provide direct animal care—this includes cleaning cages and bedding and refreshing food and water
- ▲ Give injured wild animals intensive, time-consuming care like hand-feeding, preparing formulas and slurry, and providing basic medical care
- ▲ Help monitor the animals' health, observe behavior, and provide important feedback to staff

Animal care volunteers are asked for a \$25 application fee. For this fee, all volunteers will receive a one-year membership, T-shirt, and Level I workbook. The t-shirt and workbook will be issued on the day of your first volunteer shift. The workbook is intended as supportive material to guide your training and improve retention of various rehabilitation procedures and techniques. Staff will assign volunteers tasks according to your comfort level and competence.

## **Rescue/Transport Volunteer (must be at least 18 years old)**

Rescue/Transport volunteers respond to distressed wildlife calls within their township. Once the rescue is completed, animals are transported to the EAWRC in Hampton Bays, the East End Veterinary Center in Riverhead, or one of our cooperating veterinarians across the east end. Rescue/Transport classes are given every two months at locations across the east end and provide volunteers with the tools and training necessary to safely and effectively carry out rescues/transportations. Volunteers will not be called for potentially dangerous rescues until this class is taken.

## **Administrative Volunteer**

Perform various clerical duties, including filing, data entry, mass mailings, and answering phone calls. Assist the administrator and administrative assistant with newsletter production, volunteer administration, and other daily administrative duties.

## **Maintenance Volunteer**

Maintenance volunteers are responsible for maintaining the structural integrity of the EAWRC hospital and performing repairs on hospital machinery, caging, and buildings. Those capable may also be asked to provide basic repairs to EAWRC's rescue vehicles.

## **Mammal Foster Care Volunteer**

Volunteers must complete Level I animal care training at the EAWRC and become a New York State licensed Assistant Wildlife Rehabilitator. These care for young mammals in their own home and are called upon when the EAWRC nears or reaches capacity. It is preferable that mammalian foster care volunteers construct soft release cages at their home.

## **Education Volunteer**

Learn falconers knot, use of jesses, and proper handling of education birds on gloved hands. Volunteers will be responsible for cleaning education cages and, after proper training, assisting with education presentations.

Please complete the application attached along with your \$25 application fee. A staff member will contact you to arrange an interview.

Again, thank you for your interest in becoming a member of the EAWRC team. We know you will have a pleasant and rewarding experience.

Sincerely,

Virginia Frati  
Executive Director

EVELYN ALEXANDER WILDLIFE RESCUE CENTER, INC.  
VOLUNTEER APPLICATION

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Occupation: \_\_\_\_\_

Name & Address of Employer: \_\_\_\_\_  
\_\_\_\_\_

Previous Animal Experience: \_\_\_\_\_

Please explain briefly your reason for your interest in volunteering for our organization:  
\_\_\_\_\_  
\_\_\_\_\_

Please circle the following that best describe your volunteer interests:

Animal Care Volunteer*	Mammal Foster Care	Administrative Assistant
Rescue/Transport Volunteer	Education Bird Handling*	Fundraising/Mailings

\*If interested in animal care or education bird handling, are you willing to work one 3-hour shift per week? Yes No

Which shift? AM \_\_\_\_\_ MID-DAY \_\_\_\_\_ PM \_\_\_\_\_  
Which day(s)? Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_ Thurs \_\_\_\_\_ Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_

Do you have an up-to-date tetanus shot? Yes No

Do you have any chronic illness or respiratory/allergy problems we should be aware of? Yes No  
If yes, explain: \_\_\_\_\_

Do you have a health insurance policy in effect? Yes No

**DISCLAIMER:**

I understand there is always some health and/or injury risks in caring for wildlife and agree to hold the E. A. Wildlife Rescue Center, Inc. harmless in the execution of my volunteer duties.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Please enclose a check for a \$25 application fee.** This includes a year's membership, t-shirt, and training workbook. The t-shirt and workbook will be issued on your first day of volunteer service.

Credit Card Number: \_\_\_\_\_ Exp. \_\_\_\_\_ Signature: \_\_\_\_\_  
Visa M/C AmEx